



EVENT ASSISTANT - part-time / mini-job

YOU ARE HIGHLY MOTIVATED?!

You like to work in a team consisting of young, dynamic colleagues, you like to take responsibility, you like to lead projects and you implement our unique customer obsessed company philosophy (CUSTOMER OBSESSION).

Your tasks:

We are looking for an Event Assistant who will accompany us to customer events / network events / trade fairs and similar. Events and represent our company there.

Your tasks will include: Taking photos and videos of the events, creating / posting social media content / community management, you will be the contact person for prospects and customers, taking on various administrative tasks, distributing informational material, and much more.

You try to make new people / contacts like our company and then hand over to our managing director.

What you should bring with you:

- You should be open and interested in people as well as new acquaintances and have good communication skills and a friendly / personable appearance.
- A stylish and well-groomed appearance.
- Good knowledge of how to take appealing photos and videos (No professional level necessary).
- Good internet and social media skills.

- Sense of responsibility, adherence to deadlines and willingness to travel.
- Absolute loyalty and discretion.
- Good knowledge of German and English.

This is what you can expect from us:

You will meet interesting people and learn a lot about how to communicate excellently and build deep relationships with existing clients and strangers in a very short time.

You'll get access to places / groups you wouldn't normally get access to. Maximum onboarding support. Direct support and communication on projects (1on1) by Managing Director: Guido Celli-Urbani himself. Total transparency, reliability, honesty and commitment to you. Occasional business trips, **GOOD PAY.**

What else?

- **HIGH PERFORMER CULTURE:** You take responsibility from the very beginning. Radical transparency and open-mindedness are practiced here. In addition, if you perform very well, you will also be promoted in the best possible way.
- **THE TEAM IS KEY:** Every week online meetings via Google Meet and an internal chat system for exchange. Regular meetings in our offices / coworking spaces. Mega good team events where we celebrate our successes together.
- **CONTINUOUS LEARNING:** We offer you ongoing development and training opportunities. Both for your job expertise, as well as for holistic areas of life. (personality development).
- **HOME-OFFICE:** You can usually work most of the time as a remote worker or in your home office. If you want, also on an island in the sun. We don't have a time clock either, we work result-oriented.

- **INCENTIVES:** We always create new incentives to motivate you to perform at your best! Incentives: Like vacations, wellness weekends, driving sports cars or visiting soccer matches are standard with us.
- **PROFIT PARTICIPATION:** As stated in our principles, every person who works for us is also a partner for us. That's why we also give you a share in the success of the company, either financially or in the form of company shares.
- **ONLINE ACADEMY:** You get access to our onboarding online portal, with numerous in-depth training videos, exercises and checklists. You can get the most out of your training or become an expert from the comfort of your own home.
- **MENTORING:** You will have a mentor from the beginning, and later on several mentors for different parts of the program to support you. Our mentors are among the best experts in the DACH region and internationally.
- **NETWORK:** You get access to our exclusive network and can use it for your professional and private life. Our network includes thousands of highly qualified people that you would normally have a hard time getting access to.
- **WHAT NEXT:** Maximum onboarding support. Direct support and communication on projects (1on1) by Managing Director: Guido Celli-Urbani personally. Total transparency, reliability, honesty and commitment towards you. Occasional business trips, **GOOD PAY.**

INTEREST?

Then please send me your application, consisting of a few lines about yourself or a short video of you and your resume to:
guido.celliurbani@celli.agency